



DEPARTMENT OF THE NAVY
OFFICE OF CIVILIAN MANPOWER MANAGEMENT
WASHINGTON, D. C. 20390

Canc: May 1975
IN REPLY REFER TO

OCMMNOTE 12454
OCMM 434

3 FEB 1975

OCMM NOTICE 12454


From: Director of Civilian Manpower Management
To: All Navy and Marine Corps activities employing civilians

Subj: Federal Woman's Award

1. Purpose. To invite nominations for the subject award.
2. Background. The Federal Woman's Award is designed to honor career women who have made outstanding contributions to the Federal Government; to encourage high standards of achievement by other women in Government; and to acquaint the public with the many challenging careers for women in the Federal Government.
3. Eligibility. Any woman in the Executive Branch of the Federal Government, unless in a Schedule C position, may be nominated if she:
 - a. has had not less than three years continuous full-time, or five years continuous part-time (minimum twenty-six hours per week) service in the competitive or excepted service at the time of nomination, and
 - b. has attained a rank equivalent to GS-9, or above, and
 - c. has not previously received the award.
4. Criteria: Final selections for the award will be based upon achievements having an important effect on a major Government program; or on specific outstanding accomplishments which have made, or are making, an important contribution to administrative, social, scientific, or technical progress in the work of a Federal agency. Selection will also be dependent upon the demonstration of either leadership or sustained individual performance showing a high degree of personal integrity, honesty, and judgment.
5. Submission of Nominations. Nominations will be made on a prescribed form, available to activities upon request from the appropriate command headquarters. All information requested on the form must be furnished. Attach extra sheets if necessary. Specific examples and details of achievement to support each nomination should be described in terms of factual data rather than opinion, and in sufficient detail to be easily understood. An original and six copies are required. Field activity nominations must reach appropriate command headquarters no later than 26 March 1975, where

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they will be screened and only the most outstanding forwarded to the Director of Civilian Manpower Management no later than 17 April 1975. The Department of the Navy's candidates will be selected by the Navy Incentive Awards Board.


A. DI PASQUALE
By direction

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FEDERAL WOMAN'S AWARD

News Release

Care of
U. S. Civil Service Commission
1900 E Street, N.W.
Washington, D. C. 20415

FOR IMMEDIATE RELEASE
December 18, 1973

For further information,
call 63-25496

Mrs. Jayne B. Spain, Vice Chairman of the Civil Service Commission, has been elected Chairman of the Board of Trustees of the Federal Woman's Award, Inc., the Board announced. She succeeds Mrs. Patricia Reilly Hitt, who has served as Chairman since 1969.

The Board also announced that Civil Service Commission Chairman Robert E. Hampton has resigned his post as Vice Chairman and member of the Board.

Mrs. Spain has served as Vice Chairman of the Civil Service Commission since 1971, the sixth woman to serve as a Commissioner. She was formerly the chief executive officer of the Alvey-Ferguson Company, a post she held until 1966 when it was merged with Litton Industries. Mrs. Spain continued to be president of the company as a Litton Division until her resignation in March, 1971.

A native of Cincinnati, Mrs. Spain was educated at the University of California (Berkeley) and the University of Cincinnati. She is married to John A. Spain, a partner in the Cincinnati law firm of Lindhorst and Dreidame, and has two sons.

Although Mrs. Hitt is resigning her role as chairman, she will serve out her term as a member of the Board. She was formerly the Assistant Secretary for Community and Field Services, Department of Health, Education and Welfare.

Woodward and Lothrop, Inc., of Washington, will again sponsor this year's program as a public service.

The other members of the FWA Board of Trustees are:

Dr. Allen V. Astin
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FEDERAL WOMAN'S AWARD

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U. S. Civil Service Commission
1900 E Street, N.W.
Washington, D. C. 20415

MAR 14 1974

Mr. F. W. M. Janney
Director of Personnel
Central Intelligence Agency
Washington, D. C. 20505

Dear Mr. Janney:


I am returning herewith the nomination file which your agency submitted for consideration for the 1974 Federal Woman's Award.

I am sorry you did not have a winner this year. However, the Board is very appreciate of the excellent nomination you submitted and we are grateful for your cooperation and interest in this program. We also feel that a high honor has been paid to all of the nominees and I am enclosing a certificate for your nominee which you may wish to present at an appropriate time.

We look forward to receiving your nominations for the 1975 awards.

Sincerely,

STATINTL


Jayne B. Spain
Chairman
Board of Trustees

Enclosure -- Certificate:



STATINTL

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